

## Master Composter / Sustainability Steward Program Intern (1 Position available)

### About Tilth Alliance

Tilth Alliance is a nationally recognized nonprofit educational organization dedicated to working in community with Washington farmers, gardeners, and eaters to build a sustainable, healthy, and equitable food future. Our program areas include farming, farmer support, cooking and nutrition, food aggregation and distribution, environmental and garden education, our volunteer program and educational community events.



### About Master Composter / Sustainability Stewards

The Master Composter / Sustainability (MCSS) program is a key partner in Seattle Public Utilities' waste reduction and recycling efforts. Managed by Tilth Alliance, we help city residents with a wide range of activities including building worm bins, recycling food and yard waste at their homes, preventing and reducing waste, building healthy urban soils, and supporting thriving landscapes throughout the city.

**Time Commitment & Schedule:** 10-15 hours per week, 4 to 10 months. Ideally two days / week: Wednesday evening and daytime on Saturdays between late February and late June or beyond. Hours can be flexible depending on schedule of the intern.

**Work Sites:** Work sites will vary. Some tasks can be done by working remotely from home. Some work will be performed at Tilth Alliance's office in Wallingford (4649 Sunnyside Ave. N, Suite 100, Seattle, WA 98103). Occasionally, work will be performed at Rainier Beach Urban Farm and Wetland (5513 S Cloverdale St, Seattle, WA 98118). Outreach events will be held at various locations within the city of Seattle.

**Compensation:** This is an unpaid intern position, but can be done for school credit at some institutions. The spring 2023 intern will also be permitted to attend the full MC/SS training program (see [website](#) for details).

### Internship Description

The Master Composter / Sustainability Steward Program intern will provide general support across MCSS program operations, with a focus on community outreach, data management, volunteer coordination, and communications. Specific Intern responsibilities may include, but are not limited to:

- Organize and prepare outreach materials such as flyers, brochures, worm bins, gloves, etc. before volunteer events
- Help update selected class materials and compile new outreach materials for print and social media on topics such as recycling, composting, or reducing food waste
- Take photos and short videos of class and outreach activities
- Support the MC/SS social media presence
- Care for the compost stations and worm bins at our learning gardens
- Support volunteers in classes and at outreach events such as acting as Zoom host or tracking outreach activities
- Assist with program data entry and collection and filing documents

### Qualifications:

- Ability and desire to perform basic office tasks that support the program
- Interest in resource conservation
- Interest in doing community outreach
- Ability and desire to work with people from diverse backgrounds

- Ability to work independently and as part of a team
- Availability on some weekends, especially Saturdays
- Desired, but not required to have access to a car on occasion for outreach events

Proof of full covid-19 vaccination required.

**Benefits:**

- Gain and apply knowledge related to composting, waste prevention best practices, and other resource conservation topics through attending the MC/SS training for free as part of the internship
- Gain experience with non-profit organizations and program administration
- Opportunity to participate in training events, including classes and workshops on resource conservation topics
- Develop communication, environmental education, community outreach, and program coordination skills
- Make professional contacts with Tilth Alliance staff, Seattle Public Utilities, other partner organizations, and volunteers
- Contribute to the environmental movement

**Application Process**

- Email a brief introduction and resume to Reingard Rieger at [reingardrieger@tilthalliance.org](mailto:reingardrieger@tilthalliance.org).
- Include the responsibilities you are most interested in working on.
- Please fill out a [Volunteer & Intern Registration Form](#) on our website if you have not already done so
- **Apply before January 31<sup>st</sup>, 2023**

**Supervisor:** Reingard Rieger, MC/SS Project Manager



**Seattle  
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